



Use the BCFSC FIRS App and Streamline Your Audit Submission

The BCFSC Forest Industry Reporting System, aka the FIRS App, is a forms management mobile application tool designed for forestry sector small employers and contractors to help manage their SAFE Companies audit requirements. This innovative tool is now fully operational and is available at no cost to all SAFE Certified Companies.

The BCFSC FIRS App helps streamline the paperwork and administrative tasks required for audit submissions. It offers a user-friendly mobile interface with features that not only helps facilitate document and safety records management, but also help with the maintenance of SAFE Companies and COR Certification. FIRS allows reports to be generated offline and can automatically queue submissions once connectivity is restored. The app also comes with a desktop dashboard for administrators to gather uploaded app submissions to generate reports and document bundles.

The primary uses of the BCFSC FIRS App:

- **Streamlines Audit Processes:** Ensures adherence to SAFE Companies Audit protocols.
- **Simplifies Record-Keeping:** Automates the storage of SAFE Companies forms for easy audit documentation.
- **Accessible Work Procedures:** Provides field access to company Safe Work Procedures, online and offline.
- **Effortless Reporting:** Facilitates the submission of records and reports to clients and stakeholders.
- **Workflow Automation:** Streamlines work management through automated workflows.
- **In-Field Documentation:** Enables photo documentation directly from the field.
- **Task Management:** Manages role-based tasks and document access efficiently.

- **Training and Compliance:** Tracks training, orientations, and observations for workforce development.
- **Audit Assistance:** Offers guidance and tips for successful audit completion.
- **PDF Support:** Allows for document saving in PDF format for convenience and compatibility.

These additional features are designed to assist with generating a more efficient, organized and compliant safety management system.

- **Automated Notifications:** Keeps you updated with system-generated alerts.
- **Voice-to-Text:** Offers talk-to-text capability to minimize manual typing.
- **Task Alerts:** Provides notifications for impending tasks and deadlines.
- **Offline Functionality:** Supports offline data entry with auto-sync when reconnected to the internet.

Getting Started with the BCFSC FIRS App:

The BCFSC FIRS App is available for download on both Android and iOS devices through the App Store.

1. Simply search for 'BCFSC FIRS' and install the app for free.
2. To begin using the app, a FIRS account is required. For enhanced security, the BCFSC will verify your SAFE Certified Company status upon receiving your registration request at FIRS@bcforestsafe.org.
3. Once your registration is reviewed and approved by the BCFSC, your account will be set up, and you will receive an invitation email.
4. Follow the instructions provided to activate your FIRS account with your registration details.

For further questions or information about the BCFSC FIRS App, visit the [FIRS webpage](#) or email us at FIRS@bcforestsafe.org 📧

Reminder: Year-end Audit Due Date is Changing to Nov 30th

BCFSC would like to remind companies whose audits have previously been submitted in December to adjust their timelines to submit their year-end audit by November 30th. This means that all audits normally submitted in December will now need to be completed (last day of data collection for BASE) by November 30th.

This updated year-end audit due date was adjusted last February in consultation with the SAFE Companies Advisory Committee and BCFSC Program Committee.

The new audit due date will benefit employers and BCFSC by:

1. Providing employers that normally submit an audit in December with additional time to achieve a successful audit result and be eligible for the COR incentive.
2. Reducing pressure on external auditors to complete audits in December.
3. Allowing BCFSC staff to schedule site visits earlier in the year which will benefit injury reduction with workers.
4. Alleviating the significant audit review surge in January and February providing BCFSC staff with an opportunity to focus on preparing the COR incentive forecast for WorkSafeBC.

2024 will be a transition year as employers and auditors adjust to accommodate the November 30th due date. New Certifications or vital Re-certifications to reacquire SAFE Certification in December will continue to be accepted. If you have questions, email SAFE Companies or for more information, visit the BCFSC website. 📧